Appendix 1

Member Learning and Development Programme

Evaluation of Training Delivered in Quarter 1 (April-June) 2026

1. The purpose of this paper is to provide the Member Development and Standards Sub-Committee with a snapshot of the learning and development sessions that have taken place since the last meeting of the Sub-Committee on 23 February 2026 and those that have taken place so far in the current Quarter (Quarter 1, April-June 2026).

2. This report seeks to provide Members with an evaluation and attendance statistics of training sessions that were held.

3. Individual Microsoft Outlook invitations were circulated to all Members, with session details for all offerings and information as to how to register their interest/attendance. Reminders of each session were also communicated using chaser emails and via the Chief Commoner's monthly bulletin. Officers continued to offer a range of days of the week and times in the hope of maximising attendance. Member attendance on the day continues to be varied.

4. For ease of reference the following table provides an overview of offerings.

Title of the Event	Date and Time	Format and offered to	Members in attendance
Quarter 4 (January-March 2026)			
Digital Services Session on AI	Thursday 5 March, 11am-12pm	In person training offered to all Members	18 in person **(18 overall)**
Quarter 1 (April-June 2026)			

Digital Services Session on Cyber Security	Thursday 23 April, 11am-12pm	In person training offered to all Members	9 in person **(9 overall)**
Digital Services Session covering: Microsoft Copilot (Chat functionality), Outlook best practice and mobile working	Thursday 21 May, 11am-12pm	In person training offered to all Members	8 in person **(8 overall)**
Member Training: Accessing Your Committee Papers (Mod.gov)	Friday 29 May, 2–3pm	Hybrid training offered to all Members	2 online **(2 overall)**
Members and Equalities Law	Monday 1st June, 9-10am	Hybrid training offered to all Members	5 in person 9 online **(14 overall)**
Member Training: Accessing your Committee Papers (Mod.gov)	Monday 1st June, 3-4pm	Hybrid training offered to all Members	4 in person 3 online **(7 overall)**

List of e-modules available to Members via the SuccessFactors Platform:

1. Action Counters Terrorism
2. Cyber Ninja – Cyber Security Training
3. Fire Safety Awareness
4. Equity, Equality, Diversity, Inclusion - Our Commitment
5. Health, Safety, and Wellbeing
6. New Starters' Orientation
7. Fraud Awareness
8. Data Protection
9. Prevent